



**Inter-Schuh-Service - ISS 2019
together with the German ShoeMakerDays**

23. - 24. March 2019

RheinMain CongressCenter / Wiesbaden
www.iss2019.de

Special participant conditions

1. Event site

RMCC RheinMain CongressCenter
Friedrich-Ebert-Allee 1
D - 65185 Wiesbaden

1.1 Organisers and organisation

Rhein-Main-Hallen GmbH
Marktstraße 10
D - 65183 Wiesbaden
Tel.: +49 611 1729-400
Fax +49 611 1729-52460
www.rmcc.de

1.2 Project management

Vera Fritsch, Senior project manager
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1.3 Ideal funding body/ legal entity

Central Association of the German
Shoemaking Trade
Grantham-Allee 2-8
D - 53757 St. Augustin
President: Arno Carius

Managing director: Peter Schulz
Secretary: Peter Schulz
Tel. ++49 2241 - 990 188
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E-Mail: zds-office@t-online.de

2. Appointments

Saturday - Sunday, 23 - 24 March 2019

2.1 Opening times

For visitors:

Saturday, 23 March 2019 08:30 am - 6:00 pm
Sunday, 2 March 2019 08:30 am - 4:00 pm

For exhibitors and stand personnel:

Saturday, 23 March 2019 07:30 pm - 7:00 pm
Sunday, 24 March 2019 07:30 pm - 10:00 pm

2.2 Assembly and dismantling times

Assembly:

Tu. - Fr., 21 - 22 March 2019 08:00 am - 10:00 pm

Dismantling:

Sunday, 24 March 2019 5:00 pm - 10:00 pm
Monday, 25 March 2019 07:00 am - 1:00 pm

Notice: The assembly/dismantling is done at ground level

The organiser can provide stand spaces that were not otherwise taken on 22 March 2019 by 12:00 pm. In the event of later arrival, the project management should notify of the event at least 24 hours in advance.

In the interests of all participating exhibitors it is prohibited to dismantle stands before Sunday 24 March 2019, 4:00 pm. In case of non-compliance the exhibitor shall be fined € 500.00.

3. Registration and authorisation

3.1

Registrations shall be in writing on the form sent by the organiser (stand registration) and shall only be valid if fully filled out and provided with a company stamp and legally binding signature.

By submitting the stand registration, the exhibitor accepts these special participant conditions and the valid prices.

The fire and safety provisions of the RMCC are a component of the registration. They are displayed for information on our homepage www.iss2019.

3.2

Domestic and foreign companies that are manufacturers, service providers, dealers or academic institutes can take part; also, companies authorised by the manufacturer whose products are to be exhibited and whose product corresponds to the overall event in concrete and thematic terms.

Co-exhibitors

Additionally represented companies/sub-exhibitors shall also fill out a registration form and provide the same details as the main tenants. Co-exhibitors are companies whose advertising appears on the stand next to the main tenant, if they have a close legal, organisational or economic link with the main tenant or are merely represented by it. The main tenant shall remain the contracting party.

Joint stands shall be approved if the specific structure corresponds to the authorisation conditions. If a stand is assigned to several companies, each company shall be liable as joint debtors.

Incompletely filled out registration forms cannot be considered.

3.3

If an already opened exhibit is wholly or partially terminated or suspended as a result of events that are outside the dispositive power of the RMCC, withdrawal from the contract or claim for compensation shall be excluded.

3.4.

Rhein-Main-Hallen GmbH shall decide on the authorisation of the incoming registrations and exhibition goods.

There shall be no legal claim to authorisation. Rhein-Main-Hallen GmbH can revoke authorisation if it was granted on the basis of false information or the authorisation preconditions subsequently lapse. Rhein-Main-Hallen GmbH can also withdraw authorisation during the event and close the stand. Any claims resulting from this cannot be higher than the agreed stand rent.

3.5

The exhibitor may not transfer, exchange, or transfer parts wholly or partially to third parties without the prior written agreement of Rhein-Main-Hallen GmbH. Co-exhibitors shall only be authorised and/or additional companies may only be represented if this is expressly recorded in the authorisation. Reservations, conditions and special

wishes of the applicant (e.g. regarding placement, exclusion of competition, stand assembly and stand arrangement) shall only be considered if this was expressly confirmed in the authorisation.

4. Technical guidelines / Safety provisions of the RMCC

4.1 Stand allocation

The organiser shall provide exhibition areas according to the registered size if possible. The organiser reserves the right to arrange the desired stand areas by subject fields. There shall be no legal claim to booked and confirmed areas. The minimum size of a stand shall be 9 m². Smaller areas can only be assigned if they inevitably derive from the planning.

4.2 Stand construction

A construction boundary of the stand area shall be prescribed with the neighbouring stands. If no private stand construction system is used or hired by the operator, completely private 2.5 m high stand boundary walls (rear and side walls) shall be required. Roll-Ups and poster displays are not allowed as stand boundaries.

Paid-for stand boundary walls/stand construction systems are not contained in the stand rent; they shall be ordered separately. Order forms (exhibitor service map ISS 2019) of the organiser shall be deposited by May 2018 on the homepage www.iss2019.de and digitally submitted after confirmation of the stand area to each exhibitor.

Private stand construction systems, construction heights above 2.50 m, elements or advertising media shall be separately registered and proven with photos or sketches. Approval shall be from Rhein-Main-Hallen GmbH. The authorised load-bearing capacity shall usually not exceed 1000 kg/m². For higher loads approval shall be obtained from Rhein-Main-Hallen GmbH.

4.3 Decoration obligation

The exhibitor undertakes to decorate its exhibition stand. Projections, arrows, columns and installation connections are components of the allocated area.

4.4 Fire safety

Easily flammable, burning and melting or toxic gas and highly smoke-forming materials such as polystyrene - rigid foam (Styrofoam) or similar shall not be used.

Special requirements may in individual cases be demanded for safety reasons (e.g. non-combustible).

Decoration materials shall be at least B 1 according to DIN 4102 or at least class Cfl-s according to EN 13501-1, i.e. highly flame-proof. This should be confirmed by a certificate ready to be shown at the stand.

If this is not the case, the organiser can remove the decoration concerned or have it removed at the cost of the exhibitor, if the exhibitor does not immediately take remedial action.

In sub-areas, normally combustible decoration materials are used if this is sufficiently protected against flames by the installation.

Flooring shall correspond to DIN 4102 B1 or EN 13501-1, class Cfl-s1, be correctly sealed and laid in a joint-tight way. Flooring that is not in accordance with DIN 4102 of the B1 fire classification or EN 13501-1, CFL-S1 CLASS may not be used as wall covering.

Leaf wood and coniferous wood may only be used with damp root balls. Bamboo, reed, hay, straw, mulch, peat or similar material are usually not compliant with the above-mentioned requirements. The use of plastics (cable ties, flanges of plastic tissue etc.) to fasten statically stressed parts is not allowed. The use of dwarf fan palms (*Chamaerops humilis*) is not allowed

4.5 Stand roofing

In order not to damage sprinkler protection, stands in sprinkler halls shall not be open upwards. Ceilings shall be considered open if not more than 50 % of the area with reference to individual m² is closed.

4.6 Stand types

- Series stand - one side open
- Corner stand - two sides open
- Head stand - three sides open
- Block stand - four sides open

4.7 Logistics

The authorised logistics companies of the RMCC shall be mandated by the intermediation of RMH GmbH to bring in exhibition goods, transportation and load and unload to and into the exhibition halls. Heavy-duty goods requiring forklifts or heavy-duty harness, shall be notified to the logistics company in good time.

4.8 Safety provisions of the RMCC

The safety provisions of the RMCC are valid in accordance with ISS 2019. They are posted for download on the homepage www.iss2019.de.

5. Advertising

Free advertising is only allowed within the stand. Appeals from visitors outside the stand is not allowed. Special advertising options outside the exhibition stand are possible for a corresponding fee after prior special agreement with the organiser.

5.1

Advertising campaigns that breach the statutory provisions and/or are contrary to good morals or are of an ideological or political nature, are not allowed. In the case of acoustical, optical or mobile advertising material please ensure that neighbouring stands are not damaged. Any necessary approvals for video presentations or musical reproductions of any kind shall be directly obtained from the exhibitor, e.g. from the Musical performance and mechanical reproduction rights society and the appropriate fee paid. Entertainment and/or activities going over and beyond the usual exhibition stand level, e.g. in a festive context with music and/or other performances in the entire inner and outer area of the event venue, shall require express approval from Rhein-Main-Hallen GmbH.

6. Publication in the list of exhibitors

The organiser shall draw up a list of exhibitors (entry on the homepage in official trade fair publications and on-site display). An entry of all exhibitors in this list is obligatory. Company name, address (street or PO box, country, postcode and town), telephone number, fax number, email and internet address shall be printed. Inclusion in the list of exhibitors is a free service from Rhein-Main-Hallen GmbH.

7. Technical performance/services

The organiser shall be responsible for general heating, air conditioning/ventilation, lighting of the exhibition halls.

7.1 Electricity costs /fixed additional costs

Proportionate general flat-rate costs per exhibition stand: € 155.00 net (not included in the stand rent).

The flat-rate shall apply to the entire period of the event (Assembly/dismantling and conference events). The flat-rate shall include electricity use at the exhibition stand with a connection of up to 3.3 kW. Additional consumption (three-phase current) shall cost an additional € 40.00. You can obtain the order form for electrical installations (service map for exhibitors) with your stand confirmation. The exhibitor shall be liable in case of damage for incorrect use of connections, uncontrolled removal of electricity for machines and devices that are not allowed, do not comply with the relevant provisions or whose use is higher than notified.

7.2 Services/third-party companies

Services of all kinds and/or from third-party companies (exhibition stand construction, stand cleaning, hostesses, stand monitoring, decorations, logistics services, water supply) shall be separately ordered by the exhibitor (see exhibitor service map ISS 2019 - from summer 2018).

7.3 - Catering

The entire management - especially with respect to catering services, shall be the exclusive right of Exklusivpartners Kuffler GmbH of the RMCC Wiesbaden. You are not allowed to bring and consume your own food and drink. Compliance with the unrestricted exclusive management right shall apply. In exceptional cases, supply from external companies or self-supply to your exhibition stand shall be notified in advance. For this, a flat-rate payment in lieu shall be levied on concluded or foregone catering sales. Exklusivpartner Kuffler GmbH shall decide on the amount of the payment in lieu after joint discussions.

7.4 Logistics, post, parcels, packages

Materials, exhibition goods or other deliveries shall not be accepted by RMCC before assembly. In exceptional cases, delivery shall be ensured but without any liability or guarantee.

Deliveries shall be sent to the following address well before start of assembly:

Adress: Informations will follow end of 2018!

8. Cleaning / waste disposal

8.1 Fixed additional costs

Proportionate general cost sharing: € 5.20 per m2 exhibition area (not included in the stand rent)

The organiser shall ensure that entrances to the exhibition object are kept clean. The exhibitor is responsible for cleaning the stands. Waste and packaging materials shall be fully disposed of by the exhibitor

9. Demonstrations

Operating loudspeakers and musical equipment as well as video and slide presentations at the exhibition stand shall require the approval of the organiser. Approval shall only be granted on condition that work in the surrounding exhibition stands is not affected. Surfaces on which people move about shall not be used as spectator areas. Presentations which result in large visitor gatherings, shall be arranged so that passageways are not affected.

10. Exclusion of liability

A general monitoring/patrolling of the exhibition centre and halls is provided by representatives of the organiser. The organiser shall, however, not

assume any duty of care for exhibition goods brought in, stand equipment or items that are in the possession or owned by people working at the stand and exclude any liability for damage and/or loss. The exclusion of liability shall also not be restricted by monitoring measures by the organiser.

Stand monitoring and stand supervisions during daily opening times shall generally be the responsibility of the exhibitor. This shall also apply during assembly and dismantling times.

At night, valuable, easily removable items shall be placed under lock and key. For additional stand monitoring the exhibitor shall at its own cost make use of the security companies used by the organiser. Each exhibitor is recommended to take out exhibition's risk insurance for the duration of the event.

11. Liability insurance

The exhibitor itself shall be liable for damages for any damage suffered by third parties on the exhibitor's stand or for its activity. The exhibitor is recommended to take out liability insurance for its participation at the trade fair.

12. Exhibitor's pass

Each exhibitor shall receive free of charge:

Up to 9 m2 area two exhibitor's passes

From 10 m2 to 15 m2 area three exhibitor's passes

For each additional 10 m2 stand area one additional pass

13. Parking spaces / assembly and dismantling/ conference events

During assembly and dismantling on 21/22 and 25 March 2019 parking for loading and unloading shall be possible at the exhibition centre. More informations about the deposit and the time slot will follow end of 2018!

During assembly and on exhibition days, parking spaces for cars in the underground garage of the RheinMain CongressCenters can be used at your own cost (€ 8.00 per day). For bigger vehicles public parking spaces at the Friedrich-Ebert-Allee are available. Alternative parking spaces are still notified by the organiser.

14. Reservations

If the organiser as a result of force majeure or other grounds for which it is not responsible, needs to shorten, postpone or cancel the exhibition dates, the exhibitor shall not thereby be entitled to any retention or cancellation rights or other claims, particularly compensation claims against the organiser.

15. Withdrawal

Withdrawal from the rental agreement by the exhibitor is excluded. If after a binding registration or successful conclusion of the contract in exceptional cases (force majeure) the organiser is entitled to withdraw, the exhibitor shall pay the full stand rental amount and any costs incurred until then. If the organiser receives a new tenancy for this stand, the exhibitor that withdrew from the contract shall be obliged to pay the organiser 25 % of the stand rent billed. Unused areas of the withdrawn exhibitor allocated to another exhibitor for optical reasons shall not be considered a new tenancy unless the organiser obtains additional income from a new tenancy from the space previously allocated to the company which has moved out. A new tenancy shall not exist as long as there are free areas available.

16. Prices/payment conditions

16.1 Stand prices per m² floor area

Rent per m² floor area = € 134.00 net for registrations up to 31 March 2018
Rent per m² floor area = € 140.00 net for registrations up to 30 September 2018
Rent per m² floor area = € 150.00 net for registrations from 01 October 2018

Co-exhibitor fee: € 395.00 net

16.2 Payment conditions

The organiser shall make out invoices for the stand rent, additional costs and other orders from 01 November 2018.

Stand rent invoices shall be payable by 15th January 2019.

After this deadline, invoices made out shall be immediately due after receipt of the invoice, unless otherwise provided for in the invoice. Before full payment of the invoices the exhibitor shall receive neither a pass, access right nor permission for stand assembly.

If payment is not made in time, the organiser can also terminate the contract and claim the stand rent. Complaints of any kind shall be made within eight days from receipt of the invoice.

16.3 Payment date

Payments shall be made without deductions to Rhein-Main-Hallen GmbH according to the bank details on the invoice. Cheques or cash payments are not allowed.

Collection and invoicing shall be done by Rhein-Main- Hallen GmbH.

18. Place of performance/ place of jurisdiction

The exclusive place of performance shall be the registered office of the organiser.

Place of jurisdiction for all disputes shall be Wiesbaden.

Should a provision of this contract be or become ineffective, this shall not affect the validity of the remaining provisions. In place of the ineffective provisions a valid regulation that comes closest in economic effect to the ineffective provision shall be included.

Wiesbaden, November 2017